

ADULT NAME CHANGE - FILING INSTRUCTIONS

Name changes are governed by O.C.G.A. §19-12-1. There are two sets of forms available for name changes. One set is for adults (i.e., 18 years old or older) who want to change their own name (ADULT NAME CHANGE). The other set is for people who want to change the name of a minor child(ren) (NAME CHANGE OF A MINOR CHILD OR CHILDREN). Decide which set of forms you need to use and follow the instructions accordingly. THIS SET OF FORMS IS FOR A NAME CHANGE OF AN ADULT.

CHECKLIST

- Fill out the Petition to Change Name (of an Adult)
- Fill out the Verification form – you will need a notary
- Fill out the Domestic Relations Initiation Form
- Fill out the Notice of Petition to Change Name form
- Make a copy of each of the forms
- File the forms with the Clerk of the Superior Court and obtain court date.
- Publish Notice - This notice (Notice of Petition to Change Name form) must be published once a week for four weeks in the newspaper of record in the county where you reside. There is a fee for publication. Be sure to include your name and address for the publication so the newspaper can mail you proof that notice was published.
- Appear on scheduled court date to obtain final ruling.
- Obtain Final Decree and file with the Clerk of the Superior Court. A certified copy(ies) can be obtained at that time (for a nominal fee).

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

In re the Name Change of,

Petitioner.

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Civil Action Case Number:

PETITION TO CHANGE NAME OF ADULT

My name is _____ and I am
representing myself in this petition.

In support of my case, I state the following:

1. I reside in _____ County, Georgia. Therefore, jurisdiction
and venue are proper in this Court.

2. I was born on : _____

[Check and complete only one of the following.]

__ (a) in _____ County, State of _____, U.S.A.

__ (b) outside the United States, in _____.

3. I want to change my name from _____ to
_____.

4. The reasons for this name change are as follows: _____

5. I do not intend to use this name change to fraudulently deprive anyone of any right under the law.

WHEREFORE, I ask:

(a) That my name be changed as provided in Paragraph 3 above;

(b) That notice of this Petition be served as provided by law.

Date: _____

Petitioner, Pro se (Signature)

Printed Name: _____

Address: _____

Email: _____

Telephone No.: _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

In re the Name Change of,

Petitioner.

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*
*

Civil Action Case Number:

NOTICE OF PETITION TO CHANGE NAME OF ADULT

[name] filed a petition in the Superior Court of _____ County on the
____ day of _____, 20____, to change their name
from _____ to
_____.

Any interested party has the right to appear in this case and file objections
within 30 days after the Petition was filed.

Date: _____

Petitioner, Pro se (Signature)

Printed Name: _____

Address: _____

Email: _____

Telephone No.: _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____, Petitioner, *
v. * Civil Action Case Number:
_____, Respondent. * _____
*
*

VERIFICATION

I, _____, personally appeared before the undersigned notary public and, being duly sworn, state that the facts stated in the foregoing _____ [name of case you are filing] are true and correct.

This ___ day of _____, 20___

Petitioner, Pro se (Signature)

Print Name: _____

Address: _____

Email Address: _____

Telephone No.: _____

Sworn to before me this ___ day of _____, 20___.

Notary Public

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

In re the Name Change of,

Petitioner.

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*
*

Civil Action Case Number:

FINAL ORDER CHANGING NAME OF ADULT

This matter has come before the Court on the Petitioner's verified Petition to Change Name of Adult. It appears to the Court that the required notice has been published, and sufficient grounds exist for the requested relief.

THEREFORE, IT IS HEREBY ORDERED that the Petitioner's name shall be changed

From _____ to
_____.

IT IS FURTHER ORDERED that such name change shall not allow petitioner to fraudulently deprive others of any legal rights under the law.

SO ORDERED this _____ day of _____, 20____.

Hon. _____
Judge, Brunswick Judicial Circuit

General Civil and Domestic Relations Case Filing Information Form

Superior or State Court of _____ County

For Clerk Use Only	
Date Filed _____ MM-DD-YYYY	Case Number _____

Plaintiff(s)					Defendant(s)				
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Last	First	Middle I.	Suffix	Prefix	Last	First	Middle I.	Suffix	Prefix
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Last	First	Middle I.	Suffix	Prefix	Last	First	Middle I.	Suffix	Prefix
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Last	First	Middle I.	Suffix	Prefix	Last	First	Middle I.	Suffix	Prefix
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Last	First	Middle I.	Suffix	Prefix	Last	First	Middle I.	Suffix	Prefix

Plaintiff's Attorney _____ State Bar Number _____ Self-Represented

Check one case type and one sub-type in the same box (if a sub-type applies):

<p>General Civil Cases</p> <ul style="list-style-type: none"> <input type="checkbox"/> Automobile Tort <input type="checkbox"/> Civil Appeal <input type="checkbox"/> Contempt/Modification/Other Post-Judgment <input type="checkbox"/> Contract <input type="checkbox"/> Garnishment <input type="checkbox"/> General Tort <input type="checkbox"/> Habeas Corpus <input type="checkbox"/> Injunction/Mandamus/Other Writ <input type="checkbox"/> Landlord/Tenant <input type="checkbox"/> Medical Malpractice Tort <input type="checkbox"/> Product Liability Tort <input type="checkbox"/> Real Property <input type="checkbox"/> Restraining Petition <input type="checkbox"/> Other General Civil

<p>Domestic Relations Cases</p> <ul style="list-style-type: none"> <input type="checkbox"/> Adoption <input type="checkbox"/> Contempt <ul style="list-style-type: none"> <input type="checkbox"/> Non-payment of child support, medical support, or alimony <input type="checkbox"/> Dissolution/Divorce/Separate Maintenance/Alimony <input type="checkbox"/> Family Violence Petition <input type="checkbox"/> Modification <ul style="list-style-type: none"> <input type="checkbox"/> Custody/Parenting Time/Visitation <input type="checkbox"/> Paternity/Legitimation <input type="checkbox"/> Support – IV-D <input type="checkbox"/> Support – Private (non-IV-D) <input type="checkbox"/> Other Domestic Relations
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Check if the action is related to another action pending or previously pending in this court involving some or all of the same: parties, subject matter, or factual issues. If so, provide a case number for each.

_____	_____
Case Number	Case Number

I hereby certify that the documents in this filing, including attachments and exhibits, satisfy the requirements for redaction of personal or confidential information in OCGA § 9-11-7.1.

Is a foreign language or sign-language interpreter needed in this case? If so, provide the language(s) required.

_____ Language(s) Required

Do you or your client need any disability accommodations? If so, please describe the accommodation request.

General Civil and Domestic Relations Case Disposition Information Form

Superior or State Court of _____ County

For Clerk Use Only

Date Disposed _____
MM-DD-YYYY

Case Number _____

Case Style _____

Plaintiff(s)

Last	First	Middle I.	Suffix	Prefix
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Defendant(s)

Last	First	Middle I.	Suffix	Prefix
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Reporting Party _____

Plaintiff's Attorney _____ State Bar Number _____ Self-Represented

Defendant's Attorney _____ State Bar Number _____ Self-Represented

Manner of Disposition Check Only One

- Jury Trial
- Bench/Non-Jury Trial
- Non-Trial Disposition, such as:
 - Alternative Dispute Resolution

- Check if any party was self-represented at any point during the life of the case.
- Check if the court ordered an interpreter for any party, witness, or other involved individual.
- Check if the case was referred/ordered to a court-annexed alternative dispute resolution process.